



No. KVAOWA/GGN/2024/42/4537

Dated: 05<sup>th</sup> March, 2024

**Sub- Committees in Kendriya Vihar**

In continuation of our earlier letter No. KVAOWA/GGNI/2023/42/4279 dated 25<sup>th</sup> August, 2023 the revised Sub Committees as per the approval of 15<sup>th</sup> EC meeting held on 28.01.2024 is as follows: -

1	<b>Lift Committee (A, B &amp; C Blocks)</b> Convener: Shri S.K. Pandita Scope of work: a. Liaising with Government Departments to assess requirements for getting approval to the project. b. Assessing cost of project which would include civil work, lift/elevator cost, power-backup, mandatory firefighting, cabling, etc. c. Assessing annual recurring cost of the running and maintenance of lifts, electric power, power backup, etc. d. Assessing feasibility of installation of lift in each tower. e. Dissemination of correct information to residents regarding the levels at which the lifts would stop i.e., whether at the floor level or half level above/below. f. Assessing demand of lift by residents based on cost as worked out.
2	<b>Electrical Committee (Tenders)</b> Convener: Shri Sudeep Chakravarty Scope of work: a. Preparation of scope of work for AMC for all electrical installations, DG Sets, Solar installation and Water Pumping Stations. (To the extent required) b. Preparation of Tender documents for purchase of equipment/material for all electrical installations, DG Sets, Solar installation and Water Pumping Stations. (To the extent required)
3	<b>Electrical Committee (Supervision)</b> Convener: Shri Sanjeev Shrivastav Scope of work: a. Supervision, maintenance, and upkeep of all electrical installations, DG Sets, Solar installation, and water pumping Stations. b. Supervision of purchase of items for their day-to-day maintenance of all electrical installations, DG Sets, Solar installation, and water pumping Stations. c. Liaising with various Government agencies in appropriate matters. d. Work out a model for installation of Solar Panels on roof tops in A, B C, and MS Blocks.

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4	<b>Digitation Committee</b>
	Convener: Shri Sudeep Chakravarty
	Scope of work: a. Orderly arranging and preservation of Society Drawings through scanning and lamination. b. Identification of drawings that require digitization and execution of the work through open tender with proper scope of work.
5	<b>Civil and Plumbing Works Committee</b>
	Convener: Shri Das Raj Saini
	Scope of work: civil repair work and plumbing work in the Society i.e., periphery road, other internal roads, parks, walkways, drains, electric sub-stations, water pumps, Over Head water tanks, CC-I & II, Outer, common areas, outer areas, staircase and terraces in all apartments in A, B, C, Dx, and MS Blocks. (To carry out civil repair and plumbing work in the entire Society i.e., all structures in it, including the exterior terraces and common areas in all residential apartments)
6	<b>Tender/ Purchase Committee</b>
	Convener: Shri Deepak Goyal
	Scope of work: a. Empanelment of vendors for purchase of material for all Civil, Electrical, Plumbing works. b. Preparation of tenders for purchase of material for all Civil, Electrical, Plumbing works. (To the extent required)
7	<b>Inventory/Stock Management:</b>
	Convener: Shri S.K. Pandita
	Scope of work: Supervising record and stocks of the all Civil, Electric, Plumbing materials procured/issued/available in stock.
8	<b>Horticulture Committee</b>
	Convener: Mrs. Anupma Kapoor
	Scope of work: Supervision of Horticulture activities including trimming of trees.
9	<b>Women Welfare Committee</b>
	Convener: Mrs. Chetna Patel
	Scope of work: a. Ladies club, b. All matters related to welfare of ladies of KV.



10	<b>Senior Citizen Committee</b>
	Convener: Shri J K Mehta
	Scope of work: a. Senior Citizen Club. b. All matters related to welfare of senior citizens in KV
11	<b>Child &amp; Kids Welfare Committee</b>
	Convener: Smt. Riya Aggarwal
	Scope of work: Recreational/Sports activities for children/kids in the Society.
12	<b>General Advisory Committee</b>
	Convener: Shri Deepak Goyal
	Scope of work: Consultation with past OBs, prominent residents in Society in matters felt appropriate.
13	<b>Lift Committee (MS)</b>
	Convener: Shri J K Mehta
	Scope of work: Supervision of Lift operation in MS Blocks
14	<b>Lift Committee (Sahyog Building)</b>
	Convener: Shri S C Bahl
	Scope of work: Study the best options available along with the costing. Submit the same to the EC for consideration.
15	<b>Health Care Facilities Committee</b>
	Convener: Shri S C Bahl
	Scope of work: Oversee the functioning of Medical Centre, CC-I.

*P. Padmavati*

(P Padmavati)  
Secretary, KVAOWA

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1. All EC members/Collegium Members
2. Web-site/MyGate App